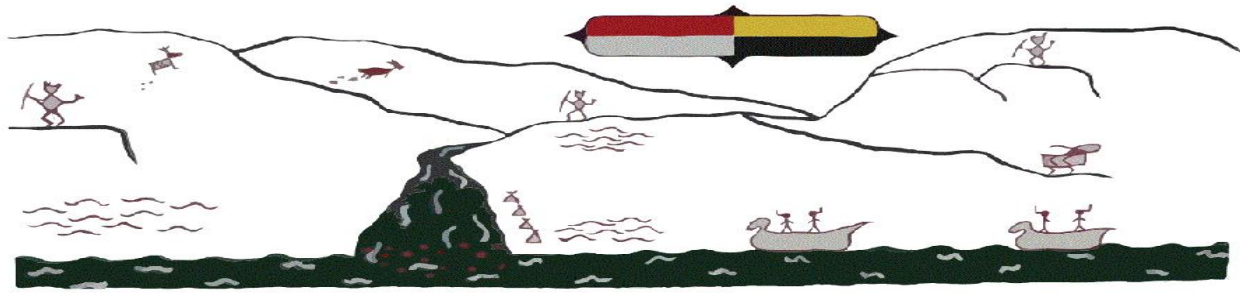


Kanaka Bar Indian Band



October 10, 2023

Final Construction Cleaning Services Request for Proposal

Kanaka Bar Indian Band on behalf of “The Crossing Place Society” wishes to engage the service of performing Cleaning Services at the recently completed subdivision.

We have 20 residential units and one Administrative Building

- Six - 1 bedroom
- Six - 2 bedroom
- Four - 3 bedroom
- Four - 4 bedroom
- Amenities building (with basement)

Scope of Work

Suites:

- Dust lights on ceiling
- Wipe down walls and ceilings
- Wipe down all fixtures on the walls (i.e. switches, lights fixtures, plugs)
- Wipe down tops and fronts of baseboards
- Wash all frames, sills, trim and windows
- Wash all doors, hinges, door knobs/locks
- Wash and polish appliances, sink, tap, countertop and any fixtures in bathroom
- Wash and polish appliances, sink, tap, cupboards, countertop and any fixtures in kitchen
- Wipe down all laundry appliances and shelving
- Wash all floors

Amenity Building -Top Floor:

- Dust fans and lights on ceiling
- Wipe down all fixtures (i.e. switches, lights fixtures, plugs)
- Wipe down walls and ceilings
- Wipe down tops and fronts of baseboards
- Wash all frames, sills, trim and windows
- Wash all doors, hinges, door knobs/locks
- Wash and polish appliances, sink, tap, countertop and any fixtures in bathroom
- Wash and polish appliances, sink, tap, cupboards, countertop and any fixtures in kitchen
- Wipe down all laundry appliances and shelving
- Wipe down railings
- Wash all floors

Amenity Building -basement – Electrical Room:

- Dust fans and lights on ceiling
- Wipe down all electrical boxes of any dust/mud
- Wipe down fixtures (i.e. switches, light fixtures, plugs)
- Clean up debris left on the floor – sweep
- Wash all doors, hinges, door knobs/locks
- Close door

Instructions:

- Only authorized and scheduled personnel to enter the property
- Suspicious activity: Inform site management
- Lock doors
- Site shall be left free of all dirt, dust and debris
- Walls, doors, floors shall be left free of scuff marks etc.
- All stickers removed from windows and appliances
- Windows to be left free from any smudges or streaks

Requirements for submission

- Submission must be signed by the Service Provider or Service Provider's authorized representative
- Submission must include Budget with an estimate of number of hours required, Total cost for Project, with a breakdown for Labour and Materials
- Timeline and Payment schedule
- All prices should include all labour, supplies and transportation costs.
- All manpower and cleaning equipment and supplies will be provided by the Contractor including (but not limited too) vacuums, mops, brooms, cleaning rags, personal protective equipment
- All janitorial supplies will be provided by the Contractor including (but not limited too) cleaners, disinfectants, buckets, etc...

Proposal submission

can be submitted to Christine Brown at KLH-admin@kanakabarband.ca

by no later than Friday October 20, 2023 at 3:00pm