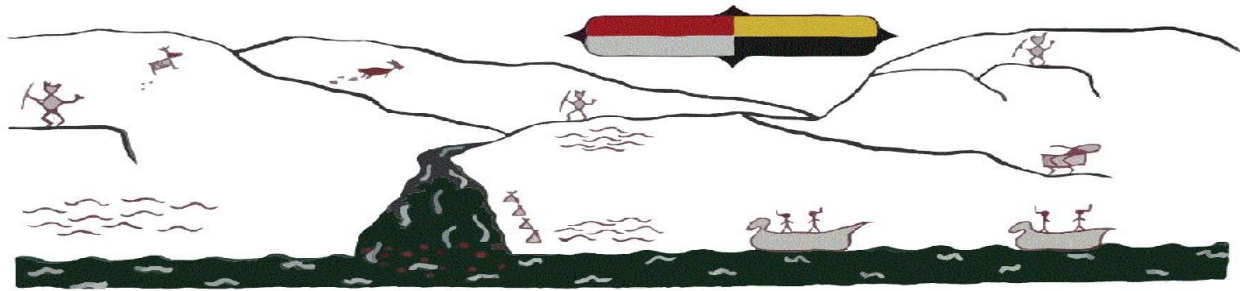


Kanaka Bar Indian Band



Job Title: Janitor Part-time which can lead to full-time.

Monday- Friday 4pm- 9/10pm

Pay \$20/hour

Purpose:

The purpose of this position is to be responsible for cleaning and disinfecting Kanaka Community Centre, Kanaka Health Department, Administration office, and the TCP Amenities building when it becomes operational, in accordance with health procedures and universal precautions protocol. The incumbent maintains a safe, clean, and sanitary environment for clients, visitors, and staff within the Kanaka Community.

Duties and Responsibilities included will be but not limited to:

- Cleans and disinfects assigned areas in accordance with safe working practices, protocols, and procedures, to ensure the environment is clean and safe from disease.
- Transport cleaning supplies on utility cart to work areas.
- Wipes all surfaces, including sinks, toilets, mirrors, furnishings, and equipment with disinfectant (uses germicidal agent for all damp/wet procedures.)
- Cleans floors by dry or wet mopping, vacuuming, and polishing.
- Spot cleans as required.
- Replenishes supplies.
- Provides care and some maintenance of all equipment used. i.e., carts, vacuum, etc.
- Cleans all surfaces with disinfectant including vents, walls, and windows.
- Full cleaning of all areas quarterly, biannually, and yearly.
- Collects and removes all waste garbage and sharps containers.
- Monitoring all equipment for unusual noises, smells, etc. to ensure machinery is functioning properly.
- Reports malfunctions or concerns to the supervisor.
- Other related duties as necessary.

Skills and Abilities

- Ability to work with minimal supervision and to prioritize workload duties.
- Ability to be flexible and adaptable to the environment.
- Physically able to meet the demands of bending, lifting, and twisting positions.
- Knowledge and application of safety procedures to ensure a safe working environment.
- Self-motivated, and reliable
- Ability to work in a cross-cultural environment.

Applications can be submitted to kbes-admin@kanakabarband.ca

**2693 Siwash Rd., PO Box 610, Lytton, BC, V0K 1Z0 Phone: 250 455 2200 Fax 250 455 2201
Health Department Phone : 250 455 0284 Fax 250 455 2357**